

Now available on a service basis over the internet, hal Systems makes available remote access to our many robust software products. Created specifically for the Title industry, **halFILE Title Plant Manager** includes all of the standard features of our halFILE Document Manager, plus the additional enhancements required for ***maintaining an imaged title plant or imaged policy repository***. There is simply no other system that offers the comprehensive, title industry-specific feature set, ease of use, expandability, and range of options. With over 400 installations and over 6,000 users in the Title Industry, halFILE has proven to be the leading Title Plant and Document Imaging System.

Software as a Service (SaaS) eliminates large capital investments in software, hardware and technical expertise normally required to manage this in-house application.

For a small monthly per-user fee, you can have all the benefits of purchasing our software and support. This also eliminates the software maintenance fees associated with software.

You can also adjust the number of users, or cancel as your own market conditions change.

Title-specific features include:

Starter searches, Date Down searches, Fallout reports

Base Edits - facilitates data entry of legal descriptions. Types supported include:

- Subdivision, Block, Lot, Section and Arb.
- Township, Range, Section, Quarter, Qtr/Qtr, and Arb.
- Abstract, Tract, ARB#

Proximity Search - find documents regardless of the order of the words - a search for "John Alan Doe" will find 'John Doe', 'Doe Alan John', 'Doe, John', 'Doe, Alan' and 'John Allen Doe'.

Integration with a variety of popular closing packages (SoftPro's ProForm™, AIM for Windows™, Ramquest Complete Closing™, and more) eliminates the duplicate keying of data.

Plant Certification Date - restricts title searches through the date for which the plant is certified.

Pending Order sub-system - to identify documents filed after an initial title search was performed.

Prior Reference - the system will search for prior references for documents found in a search.

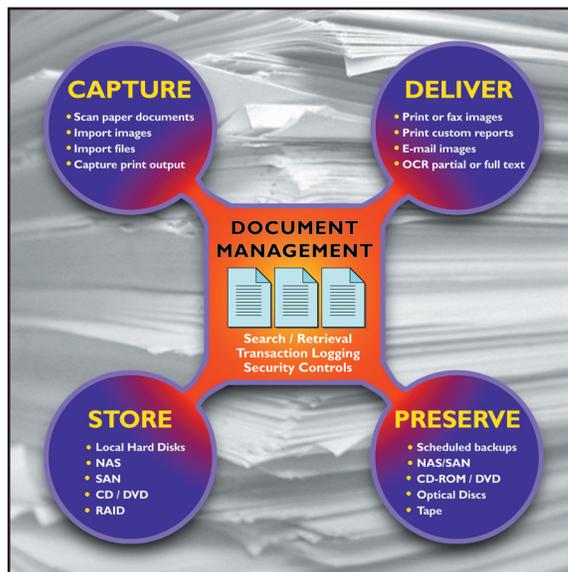
Automated Indexing - full-text OCR of imaged documents including associated documents such as Word, PDF, Excel and numerous other document types.

Publish - Export images and PDF documents and data in HTML (internet) format for the web or export them to a CD/DVD to give to your customers.

Workflow - route documents through the office based on user defined status codes.

about halFILE

halFILE lets you easily convert any paper document to a digital image file, which can then be quickly located and viewed, printed, or e-mailed as a Tif or PDF attachment. Along with the digital images you can store indexed data into user customizable databases, allowing you to search for documents based on single or multiple fields. Searches that previously might have required



Get control of your documents with halFILE!

hours can be completed almost instantly, directly from the desktop. Custom reports can be created and printed using Crystal Reports™, so information can be displayed in the form of graphs, tables, or charts.*

In addition to documents originating on paper, you can also include any electronic files that need to be associated with a client . Fax, e-mail. Acrobat™ PDF files, Microsoft Office™ documents (Word, Excel, etc.), graphics (Photoshop, Corel, etc.), and so forth — all can be imported into the halFILE database for archiving and rapid retrieval. These associated files can be opened with their native application for viewing and editing or, if preferred, halFILE can create images of the original files, resulting in copies that can be viewed, but not edited.

halFILE provides a secure environment for your documents by allowing the system administrator to control who has access to specific documents, databases, or even specific functions of the halFILE software. Manual or scheduled backups are also easily handled with halFILE, allowing you to archive data to network hard drives, CD, or DVD. For added security and rapid disaster recovery, multiple backup discs can be made and stored off-site.

halFILE is also **ideal for managing internal documents used in the daily operation of any business**—personnel files, marketing materials, accounting records, memos, etc.

**Crystal Reports software is optional*

Title Plant Data Entry

Provides data-entry validation of property/land records across the nation for Subdivision/Lot/Block, Section/Township/Range/Quarter (to 2.5 acre tracts), and Abstract/Acreage
Includes the ability to close Subdivision to posting
Includes the ability to close specific lots/blocks to posting
Provides easy to use quarter selection for sectionalized property
Includes data-entry stream-line features and short cuts

Title Plant Search

Allows the user to set up an order, define criteria sets and perform a single search of GI, Property, and Release information
New 'proximity search' will find documents regardless of the order of the words, 'John Alan Doe' will find 'Doe Allen John'
Includes powerful data extraction from other ODBC database to reduce data entry
Supports many databases of differing structures to meet your needs
Archives documents to maintain a conventional document storage structure
Retrieves reference documents such as Assignments & Releases automatically

Fallout / Date Down

Lets you retrieve an order to perform a date down search quickly
Provides a powerful Fallout report for all open orders

Reporting

Integrates with Crystal Reports™ to print Title Plant search results (run sheets) in a variety of formats
Crystal Reports can also be used for database analysis and custom reporting such as Mortgage Reports and Market Share Analysis

Closing / Policy File Support

halFILE's database flexibility lets you store closing and policy files so one, common interface can be used for title searches and closing document retrieval
Integrates with 3rd party closing and production software products including Softpro Proform™, AIM for Windows™, and Ramquest Complete Closing™

Easy Scanning

Using the simple scanning controls, digitizing documents is quick and easy. halFILE supports image enhancement features* such as de-skewing, picking rectangles, zoom, rotate, and brightness and contrast controls. Duplex scanning can even be performed without a true duplex scanner. Optical Character Recognition (OCR) is supported.*

Automated Indexing

Barcode input is supported* for the automatic extraction of unique index fields, allowing the capture of specific items from a controlled form. halFILE also can import an ASCII text file into database fields.

**requires third-party hardware & software*

**installation, training,
and support**

hal Systems has been in business for over thirty years and we are dedicated to providing our customers with proper training at the time of installation and on-going, timely, high quality support after the sale. We can assist in the planning, design, and implementation of an imaging system *tailored for your specific requirements.*

also from hal Systems –**e.halFILE Internet Access**

An option for halFILE that supports searching databases via the Internet. For e-commerce applications, e.halFILE can provide secure credit card validation, transaction logging, and billing.

halFILE Document Manager

The general-purpose version of our document management system, with the features and flexibility to adapt to the needs of any business.

halTRACK Title Order Manager

Allows title company customers to track orders via the Internet, significantly streamlining the process and enhancing customer satisfaction.

www.CountyRecords.com

Save time and money by researching property records on-line. Try the free demo!

www.halfileSaaS.com www.halFILE.com www.CountyRecords.com



8111 LBJ Freeway, Suite 860
Dallas, TX 75251

800-442-9273 phone
214-691-4730 fax

